



# Agent Reporting Agreement

## Contents

<b>Sections</b>	<b>Title</b>	<b>Page</b>
I	Purpose and Scope.....	1
II	Definitions.....	1
III	Locations Covered by this Agreement.....	3
IV	Qualifications for Retention on the Agency List.....	3
V	Appointment of Agent by Carrier.....	6
VI	Change of Name or Location.....	6
VII	Agent's Authority, General Rights and Obligations.....	6
VIII	Reports and Settlements, Defaults and Other Financial Irregularities Under ASP.....	7
IX	Additional Operating Requirements.....	14
X	Refund or Exchange of ARC Traffic Documents.....	15
XI	Liability and Waiver of Claim.....	16
XII	Delivery and Withdrawal of Traffic Documents and Identification Plates.....	17
XIII	Custody and Security of Traffic Documents and Identification Plates.....	17
XIV	Inspection and Retention of Agent Records.....	17
XV	Reviews of Qualifications of and Breaches by Agent.....	18
XVI	Administrative and Application Fees.....	19
XVII	Special Location Exemptions.....	20
XVIII	Notices.....	22
XIX	Central Collection Service.....	22
XX	Transfer of Assignment of Agreement, Deaths Affecting Ownership, Abandonment of Authorized Agency Location, Temporary Closure.....	22
XXI	Reduced Rate Transportation for Agent.....	24
XXII	Remuneration of Agents.....	24
XXIII	Travel Agent Arbiter.....	24
XXIV	Interpretive Opinion Procedures.....	24
XXV	Memorandum of Agreement and Alternative Means of Agent Concurrence.....	24
XXVI	Amendment of this Agreement.....	24
XXVII	Assurance of Nondiscrimination.....	25
XXVIII	Effectiveness.....	25
XXIX	Termination.....	25
XXX	Other Agreements Superseded.....	26
XXXI	Choice of Law.....	26



**Attachments**

A	Non-Air Transportation Travel-Related Sales Through ARC.....	27
B	Security Rules for ARC Traffic Documents and Airline Identification Plates .....	28
C	Personal Guaranty of Performance .....	33
D	Central Collection Service .....	35
E	Previously Deleted from Agreement	
F	Selection of the Ticketing Carrier.....	37
G	Procedures to Change Ownership.....	39

**Supplements**

S-1	Reporting and Settlement of Sales of Railroad Transportation .....	40
S-2	Satellite Ticket Printer Location .....	42
S-3	Special Event Location .....	49
S-4	New Independent Centralized Service Location (CSL) and CSL Branch Locations .....	52