



Credit Card Acceptance and Chargeback Information

Carrier Credit Card Acceptance Chart

A Carrier Credit Card Acceptance Chart is provided to denote carriers' acceptance of different credit cards. In addition, this chart will identify any restrictions carriers may place on agents accepting credit cards on their behalf. A blank box indicates the carrier does not accept the credit card.

Carrier Credit Card Acceptance Codes are used to identify the restrictions carriers place on agents when accepting credit cards on their behalf. Definitions for each of these codes immediately follow the chart.

In some cases, the letter "E" will follow the acceptance code. This means that the carrier accepts the credit card; however, certain exceptions to the acceptance criteria apply. Carriers' exceptions, when applicable, are listed immediately following the definition of the applicable Carrier Credit Card Acceptance Codes.

Agents should refer to the following chart to ensure that the ticketing carrier's instructions with respect to credit card acceptance have been satisfied.

Credit Card Chargeback Policy

The purpose of this chargeback policy is to relieve travel agents of liability for credit card chargeback's when proper card acceptance procedures are followed at the point of sale. Card acceptance procedures of individual card issuers are subject to change.

Absent evidence of negligence or fraud on the part of travel agencies, their employees, sales representatives, or agents of the agencies, travel agents will be relieved of liability for debit memos that are issued as a result of a credit card chargeback provided the credit card acceptance procedures described below are followed. Carriers reserve the right to require travel agents to provide legible documentation substantiating compliance with the credit card acceptance procedures for a timeframe of at least two years from the ending date of the sales report period during which the transaction evidenced by the documentation occurred. Agents must ensure that carriers receive requested documentation via fax or other means within five business days following the date of the request unless the request is received by mail in which case agents will receive an additional two business days to respond.

Credit Card Acceptance Procedures

Failure by agents to (i) follow the 3-step process outlined below, and (ii) respond to carriers' requests for supporting

documentation within the timeframe referenced above, will result in agents being held financially liable for disputed transactions.

Step #1

Follow the instructions and procedures contained in Section 8.0 and 8.2 of this Handbook.

Step #2

Validate the credit card expiration date and effective date.

Most credit cards will show an expiration date, which is usually located on the face of the card below the credit card account number. When the expiration date has passed, the credit card may not be accepted.

Likewise, some credit cards will show an effective date. As with the expiration date, this too will usually be located on the face of the card below the credit card account number. Credit cards may not be accepted prior to their effective date.

Airline "On-Line" Card Exception to Step 2

The Aloha Airlines Personal Credit Card (AQ) and the American Airlines Personal Credit Card (AA) do not have expiration and effective dates.

Step #3

Complete at least one of the following procedures. Be careful to note exceptions since the applicability of each procedure may vary by credit card company.

3(a) - Manual Credit Card Imprint & Cardholder Signature

Obtain and enter on the credit card charge form a complete and legible manual imprint of the credit card, as well as the cardholder's signature. The credit card charge form must be physically imprinted and signed in the issuing agency. Compare the signature on the charge form to that which is on the signature panel of the credit card and verify that the two are reasonably similar.

Signed and imprinted charge forms should be retained on file for a period of at least two years from the ending date of the sale report period during which the transaction occurred.



Section 8.4

Step 3(a) - Manual Credit Card Imprint & Cardholder Signature			
Credit Card Company	Applicable	Not Applicable	Exceptions
UATP	X		Manual credit card imprints are not required.
Airline "On-Line" Cards	X		
American Express	X		
Carte Blanche	X		Manual credit card imprints are not required.
JCB	X		
MasterCard/Diners Club Int'l	X		
Discover Network	X		
Visa	X		

3 (b) - Limited Power of Attorney Agreements

***** Limited Power of Attorney Agreements will relieve travel agents of liability for credit card chargeback's resulting from a cardholder's claim that the use of their account was not authorized. Limited Power of Attorney Agreements will not, however, relieve travel agents of liability for credit card chargeback's that are the result of a fraud committed by an individual whose identity was not verified by the agent to be the same as that of the cardholder. *****

Have in place at the time the transaction takes place, an original, valid, executed Limited Power of Attorney Agreement in either the ARTA or ASTA format as shown on page 5 of this section.

Step 3 (b) - Limited Power of Attorney Agreements			
Credit Card Company	Applicable	Not Applicable	Exceptions
UATP	X		See clarification below.
Airline "On-Line" Cards	X		Not Applicable to transactions paid for using the American Airlines Personal Credit Card (AA).
American Express	X		See clarification below.
Carte Blanche		X	See below.
JCB		X	
MasterCard/Diners Club Int'l		X	
Discover Network		X	
Visa		X	

UATP Clarification to Step 3(b)

In order for a Limited Power of Attorney Agreement to be considered valid, travel agents must demonstrate that procedures were followed to verify that the person who executed the Limited Power of Attorney Agreement was acting on behalf of the corporate account, and the individual(s) obtaining the ticket(s) is authorized by the corporate account to do so.

American Express Clarification to Step 3(b)

In order for a Limited Power of Attorney Agreement to be considered valid, travel agents must demonstrate that procedures were followed to verify that the person who executed the Limited Power of Attorney Agreement was the cardholder; or, an authorized representative of the cardholder in the case of a corporate account involving a credit card issued in the name of a business and not an individual. American Express recommends the following procedures:

1. Request the customer to execute the Limited Power of Attorney Agreement in the presence of the agent.
2. Visually inspect the credit card against which transactions will be issued to ensure that it has not been visibly altered. Also, verify that the name on the credit card is the same as the customer's.
3. Compare the customer's signature on the Limited Power of Attorney Agreement to that which is on the signature panel of the credit card to verify that the two are reasonably similar; and,



- 4. Obtain a manual imprint of the credit card and the customer’s signature on a blank Universal Credit Card Charge Form and retain with the original executed Limited Power of Attorney Agreement.

Carte Blanche Exception to Step 3(b)

Compliance with Procedure 3(b) will not relieve agents of liability for transactions that are paid for with Carte Blanche personal or corporate cards.

For cardless U.S. Corporate Accounts only, agents will be relieved of liability provided the following criteria are satisfied:

Carte Blanche received, prior to the disputed transaction taking place, a designation of ticketing agency from the Corporation with whom a current Carte Blanche Corporate Travel System Agreement was in effect.

The travel agency obtained an authorization/approval code for the disputed transaction either via a GDS/CRS or by calling Carte Blanche directly.

The travel agency followed standard ticket delivery procedures established by the Corporate client.

Provided the above steps were followed, travel agents are not required to submit a Limited Power of Attorney Agreement for Carte Blanche U.S. corporate accounts. If, however, an agency feels more comfortable having the Corporation sign a Limited Power of Attorney Agreement, the Limited Power of Attorney Agreement will be accepted in addition to the three steps listed above.

or, 3(c) - Address Verification

**** As a result of the credit card companies chargeback policies pertaining to “electronic ticketing,” the chargeback protection set forth below does not apply to "electronic ticket" transactions. Nevertheless, agents are still encouraged to use address verification when issuing “electronic ticket” transactions in order to reduce exposure to fraud. "Electronic ticket" transactions are transactions where the customer is not provided flight coupons. ****

Utilize the card issuer's Address Verification Service (AVS) to verify the cardholder’s billing address. Complete the transaction only if a positive match is received.

Step 3 (c) - Address Verification			
Credit Card Company	Applicable	Not Applicable	Exceptions
UATP		X	
Airline “On-Line” Cards		X	
American Express	X		Follow the AVS guidelines outlined below.
Carte Blanche		X	
JCB		X	
MasterCard/Diners Club Int’l		X	
Discover Network		X	
Visa	X		Follow the AVS guidelines outlined below.

In addition to American Express and Visa, AVS is also supported by Carte Blanche, MasterCard/Diners Club International, and Discover Network.

Only American Express and Visa, however, offer chargeback protection when the procedures outlined below are followed.



Section 8.4

AVS is available in all GDS/CRSs. For information on how to use AVS in each GDS/CRS, use the appropriate entry shown below or contact the GDS/CRS help desk.

GDS/CRS	ENTRY FOR AVS INFO
Galileo	S*BRF/CC ADDR
Sabre	format-finder.sabre.com, keyword "AVS"
Amadeus	HEDE
Worldspan	INFO CK/ADDR

In addition to AVS being available through GDS/CRSs, the following credit card companies provide a manual address verification service:

Credit Card Company	Telephone Number
American Express	1-800-528-2121
Carte Blanche	1-800-525-9040
MasterCard	1-800-MC-ASSIST
Discover Network	1-800-347-1111
Visa	1-800-847-2750

Note: AVS is a proven and effective risk management tool. In most instances involving fraud, the individual committing the fraud will not know the cardholder's billing address. As such, agents are strongly encouraged to use AVS whenever possible to minimize their exposure to receiving debit memos for fraud related chargeback's.

Shown below are the American Express and Visa guidelines for using AVS:

American Express AVS Guidelines

For transactions that are paid for with the American Express® Card or the Optima Card, deliver the ticket/transaction to the Cardmember's billing address. Do not deliver to any other address.

Proof that a ticket/transaction was delivered to the Cardmember at the Cardmember's billing address will be required in the event of a dispute.

As proof of delivery, American Express requires a signed delivery receipt showing both the delivery address of the cardmember and the signature of the cardmember.

Visa AVS Guidelines

For transactions that are paid for with a Visa card, mail the ticket/transaction to the cardholder at the cardholder's billing address. Do not mail the transaction to any other address.

Proof that a transaction was mailed, not delivered, to the cardholder at the cardholder's billing address will be required in the event of a cardholder dispute.

As proof of mailing, Visa requires a proof of mailing certificate issued by a U.S. Post Office.

Delivery logs from an express mail service (e.g., Airborne, Federal Express, UPS, etc.) or courier service are acceptable alternatives to a proof of mailing certificate. When using either of these alternatives, it is not necessary to obtain a signature at the time of delivery provided the express mail service or courier service certifies that the disputed transaction was delivered to the address shown on the log. Remember, the address shown on the log must be the cardholder's billing address.



ARC eliminated the IAR Manual Exception Report, effective with the report period of October 22, 2006. Agents and CTDs now have to submit any transaction that cannot be processed online in IAR, directly to the validating carrier, in lieu of ARC.

Submitting a credit card transaction (including REN forms for exchanges) to the carrier without a UCCF (Universal Credit Card Charge Form) may prohibit the carrier from completing the charge transaction, exposing your agency to a charge back.

Travel agents should obtain the following items on a manual Universal Credit Card Charge Form (UCCCF) for all transactions that are paid with a credit card and sent directly to the carrier:

- Credit card imprints
- Cardholder signatures
- A valid authorization/ approval code

Following this procedure for all credit card sales – including sales initiated via the Internet or telephone – will offer the best protection in the event of a credit card chargeback. Carriers receiving documents directly from your organization, that are not settled via the ARC report, may be unable to initiate a charge to a passenger's credit card without a UCCCF (this includes exchanges). Please check with each carrier for their specific documentation policy as it relates to credit card charges.



Section 8.4

ARTA's SAMPLE LIMITED POWER OF ATTORNEY FORM

I am a client of _____ travel agency. I hereby appoint the owner, manager, and all employees of _____ travel agency to be my attorneys-in-fact for the purpose of signing all documents necessary to purchase and issue airline tickets and other travel documents, and to charge these purchases to my _____ credit card, account # _____, expiration date _____. I authorize any of the attorneys-in-fact to sign credit card authorizations for the purchase of airline tickets whenever any of them receives a telephone call, reasonably believed to be from me or someone acting on my behalf, requesting those tickets be charged to this credit card account. I agree that I will pay for all such purchases and will not hold the _____ travel agency responsible for any of its actions pursuant to this power of attorney.

Notarized:

Signature

Date

Printed Name

(Reprinted Courtesy of ARTA - The Association of Retail Travel Agents)

ASTA's SAMPLE LIMITED POWER OF ATTORNEY AGREEMENT

I am a client of _____ Travel Agency. I hereby appoint the owner, manager, and all employees of _____ Travel Agency to be my attorneys-in-fact for the purpose of signing any documents necessary to purchase and issue airline tickets and to charge these purchases to my _____ credit card, account # _____, expiration date _____. I authorize any of my attorneys-in-fact to sign credit card authorizations on my behalf, and intend such signature to bind me the same as if I had personally signed, for the purchase of airline tickets whenever any of them receives a telephone call reasonably believed to be from me or someone acting on my behalf, requesting that they issue airline tickets for me or anyone else and charge those tickets to the above identified credit card account. I agree that I will pay for all such purchases and will not hold the _____ Travel Agency responsible for any of its actions pursuant to this power of attorney. This Limited Power of Attorney shall remain in full force and effect until terminated by me in writing, such termination to be effective only with respect to ticket purchases occurring after the time that the written termination is delivered to _____ Travel Agency.

Notarized:

Signature

Date

Printed Name

(Reprinted with permission from the American Society of Travel Agents, Inc.)



CARRIER CREDIT CARD ACCEPTANCE CHART

CARRIERS	Credit Card Company					
	AX	CA/DCI	DS	JC	TP	VI
ACCESRAIL	NR	NR			NR	NR
ADRIA AIRWAYS	NR				NR	
AEGEAN AIRLINES	NR	NR			NR	NR
AER LINGUS	4	4	4	4	4	4
AEROFLOT RUSSIAN AIRLINES	1	1			1E	1
AEROGAL		NR				NR
AEROLINEAS ARGENTINAS	NR	NR	NR	NR		NR
AEROMEXICO	3E	3E	3E	3E	3E	3E
AEROPOSTAL AIRLINES	NR	NR	NR	NR		NR
AEROSUR		NR				NR
AEROSVIT AIRLINES	NR	NR	NR	NR	NR	NR
AIR ASTANA	NR	NR				NR
AIR BALTIC						
AIR BERLIN	NR	NR			NR	NR
AIR BURKINA						
AIR CANADA	2	2	2	2	2	2
AIR CARAIBES	NR					
AIR CHINA	NR	NR			NR	NR
AIR EUROPA	NR	NR	NR	NR		NR
AIR FIJI						
AIR FRANCE	7	7	7	7	7	7
AIR GREENLAND		NR				NR
AIR INDIA	NR	NR			NR	NR
AIR JAMAICA	3E	3E	3E	3E	3E	3E
AIR MALTA	NR	NR			NR	NR
AIR NAMIBIA						
AIR NEW ZEALAND	2	2	2	2	2	2
AIR PACIFIC	NR	NR			NR	NR
AIR PLUS COMET	NR	NR				NR
AIR SENEGAL						
AIR SEYCHELLES LTD.	NR	NR			NR	NR
AIR TAHITI						
AIR TAHITI NUI	NR	NR			NR	NR
AIR TRANSAT	1	1				1
AIRCALIN		NR				NR
AIRONE	NR	NR				NR
AIRTRAN AIRWAYS	NR	NR	NR	NR	NR	NR
AIR UGANDA						
ALASKA AIRLINES	2	2	2		2	2
ALITALIA AIRLINES	6	6	6	6	6	6
ALL NIPPON AIRWAYS	2E	2E	2E	2E	2E	2E

Key--Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.



CARRIER CREDIT CARD ACCEPTANCE CHART

AMERICAN AIRLINES	2	2	2	2	2	2
AMTRAK	2	2	2		2	2
ASIANA AIRLINES	1	1		1	1	1
AUSTRIAN AIRLINES	4	4		4	4	4
AVIACSA	NR	NR			NR	NR
AVIANCA	6E	6E	6E	6E	6E	6E
AZERBAIJAN AIRLINES	NR	NR				NR
BAHAMASAIR	NR	NR	NR	NR	NR	NR
BANGKOK AIRLINES		NR				NR
BELLVIEW AIRLINES						
BIRMAN BANGLADESH AIRLINES						
BRITISH AIRWAYS	3E	3E	3E	3E	3E	3E
BRITISH MIDLAND AIRWAYS	7	7	7	7	7	7
CARIBBEAN AIRLINES	3E	3E	3E		3E	3E
CATHAY PACIFIC AIRWAYS	6E	6E	6E	6E	6E	6E
CAYMAN AIRWAYS	NR	NR	NR		NR	NR
CHINA AIRLINES	7	7		7	7	7
CHINA EASTERN AIRLINES	NR	NR			NR	NR
CHINA SOUTHERN AIRLINES	6E	6E			6E	6E
CONDOR		NR				
CONTINENTAL AIRLINES	3E	3E	3E	3E	3E	3E
COPA	3	3	3	3	3	3
CROATIA AIRLINES	NR	NR			NR	NR
CSA CZECH AIRLINES	7	7	7	7	7	7
CYPRUS AIRWAYS	NR				NR	
DAALO AIRLINES						
DELTA AIR LINES	2	2	2	2	2	2
EGYPTAIR	2	2			2	2
EL AL ISRAEL	NR	NR			NR	NR
EMIRATES	3	3			3	3
ERA AVIATION	2E	2E	2E	2E	2E	2E
ETHIOPIAN AIRLINES	NR	NR			NR	NR
ETIHAD AIRWAYS		NR			NR	NR
EUROFLY S.P.A.	NR	NR				NR
EUROSTAR	NR	NR				NR
EVA AIRWAYS	4	4		4	4	4
EXPRESSJET	NR	NR	NR	NR	NR	NR
FINNAIR OY	4	4			4	4
FLYBABOO	NR	NR				NR
GARUDA INDONESIAN AIRWAYS	4	4			4	4
GEORGIAN AIRWAYS						
GHANA INTERNATIONAL AIRLINES						
GREAT LAKES AVIATION	NR	NR	NR	NR	NR	NR
GULF AIR	NR	NR			NR	NR

Key-Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.

**CARRIER CREDIT CARD ACCEPTANCE CHART**

CARRIERS	Credit Card Company					
	AX	CA/DCI	DS	JC	TP	VI
HAHN AIR	NR	NR			NR	NR
HAINAN AIRLINES		NR			NR	NR
HAWAII ISLAND AIR	NR	NR	NR	NR		NR
HAWAIIAN AIRLINES	3	3	3	3	3	3
HELI AIR MONACO	NR	NR			NR	NR
HONG KONG AIRLINES						
IBERIA	7	7	7	7	7	7
ICELANDAIR	2	2	2		2	2
INDIAN AIRLINES		NR			NR	NR
INSEL AIR INTERNATIONAL BV						
JAPAN AIR LINES	5	5	5	5	5	5
JAT AIRWAYS						
JET AIRWAYS	NR	NR			NR	NR
KD AVIA		NR				NR
KENMORE AIR HARBOR		NR				NR
KINGFISHER AIRLINES	NR	NR			NR	NR
KOREAN AIR	2	2	2	2	2	2
KUWAIT AIRWAYS CORP	4	4			4	4
LACSA AIRLINES	3	3	3	3	3	3
LANARGENTINA	NR	NR	NR	NR		NR
LANCHILE	NR	NR	NR	NR	NR	NR
LANECUADOR	NR	NR	NR	NR	NR	NR
LANPERU	NR	NR	NR	NR	NR	NR
L'AVION	NR	NR				NR
LIAT LTD.	NR	NR	NR		NR	NR
LOT POLISH AIRLINES	3E	3E			3E	3E
LTU INT'L AIRWAYS	NR	NR	NR	NR	NR	NR
LUFTHANSA GERMAN AIRLINES	3E	3E	3E	3E	3E	3E
MALAYSIA AIRLINES SYSTEM	6	6			6	6
MALEV HUNGARIAN AIRLINES	3	3		3	3	3
MARTINAIR HOLLAND	2	2			2	2
MAT MACEDONIAN AIRLINES						
MERIDIANA AIRLINES		NR			NR	NR
MESA AIR LINES	6	6	6	6	6	6
MEXICANA AIRLINES	3E	3E	3E	3E	3E	3E
MIDDLE EAST AIRLINES	NR					
MIDWEST EXPRESS	3	3	3	3	3	3
MONTENEGRO AIRLINES						
NORTHWEST AIRLINES	3E	3E	3E	3E	3E	3E
OLYMPIC AIRWAYS	7	7			7	7
PACIFIC WINGS	NR	NR	NR	NR		NR

Key--Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.



CARRIER CREDIT CARD ACCEPTANCE CHART

PAKISTAN INT'L AIRLINES		NR				NR
PAWA DOMINICANA		NR				
PENAIR	2E	2E	2E	2E		2E
PHILIPPINE AIRLINES	7	7		7	7	7
PLUNA LINEAS AEREAS URUGUAY S.A.						
PRECISION AIR						
QANTAS AIRWAYS	7	7	7	7	7	7
QATAR AIRWAYS	NR	NR			NR	NR
ROYAL AIR MAROC	7	7			7	7
ROYAL JORDANIAN AIRLINES	6	6	6	6	6	6
SANTA BARBARA AIRLINES	NR	NR				NR
SATA INTERNATIONAL		NR			NR	NR
SAUDI ARABIAN AIRLINES	NR	NR	NR	NR	NR	NR
SCANDINAVIAN AIRLINES	7	7	7		7	7
SINGAPORE AIRLINES	6E	6E	6E	6E	6E	6E
SN BRUSSELS AIRLINES	NR	NR			NR	NR
SOUTH AFRICAN AIRWAYS	3E	3E			3E	3E
SOUTHWEST AIRLINES	1E	1E	1E	1E	1E	1E
SPANAIR S.A.	7	7			7	7
SRI LANKAN AIRLINES	NR	NR			NR	NR
SUN COUNTRY	NR	NR				NR
SWISS	3	3		3	3	3
TACA INT'L AIRLINES	3	3	3	3	3	3
TACV-CABO VERDE AIRLINES						
TAM AIRLINES	NR	NR	NR	NR	NR	NR
TAP – AIR PORTUGAL	2	2			2	2
TAROM ROMANIAN AIR TRANSPORT	7	7			7	7
THAI AIRWAYS INT'L	6E	6E	6E	6E	6E	6E
TRANSAERO AIRLINES	NR	NR			NR	NR
TURKISH AIRLINES	2E	2E	2E	2E	2E	2E
UKRAINE INTERNATIONAL	NR	NR			NR	NR
UNITED AIRLINES	2	2	2	2	2	2
US AIRWAYS	2	2	2	2	2	2
US HELICOPTER		NR			NR	NR
USA 3000 AIRLINES	NR	NR	NR	NR		NR
VARIG AIRLINES	2	2				2
VIETNAM AIRLINES						
VIRGIN ATLANTIC AIRWAYS	2	2	2	2	2	2
V-AUSTRALIA	NR	NR				NR
VIRGIN NIGERIA AIRWAYS		NR			NR	NR
VLADIVOSTOK AIR						
WINDWARD ISLAND AIRWAYS		NR	NR	NR		NR
XTRA AIRWAYS	NR	NR				NR

Key–Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.



CARRIER CREDIT CARD ACCEPTANCE CHART

CARRIERS	Credit Card Company					
	AX	CA/DCI	DS	JC	TP	VI
YEMENIA YEMEN AIRWAYS	NR	NR				NR

Key-Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.



Exceptions:

Avianca Airlines - Cardholder signature (and credit card imprint when applicable) required on charge forms for all credit sales. Any financial loss incurred due to a non-face-to-face transaction is the responsibility of the travel agency issuing the ticket/document for which the loss is incurred. A Debit Memo issued by Avianca to a travel agency in connection to an incurred loss by the travel agency (chargeback or other), must be paid by the travel agency upon receipt of the Debit Memo. Avianca will not extend a Debit Memo payment due date, despite any ongoing investigative and/or collection effort by the responsible travel agency.

Cathay Pacific Airways - 50% of the total fare value or a minimum of one transpacific segment must be routed on Cathay Pacific or Dragonair.

China Southern Airlines – 50% of the total fare value or a minimum of one transpacific segment must be routed on China Southern Airlines.

Singapore Airlines - 50% of the total fare value or a minimum of one transpacific or one transatlantic segment must be routed on Singapore Airlines.

Thai Airways - Will not accept any one charge in excess of \$10,000.

7 50% or more of the total fare value must be routed on ticketing carrier. Valid for air transportation only.

8 Miscellaneous

South African Airways - All travel to and from South Africa must be on South African Airways.

Bangkok Airlines – Credit card payments are only accepted for a minimum of two Bangkok Airlines segments.

Key-Credit Card Acceptance:

Blank = Carrier does not accept card;

NR = Card accepted with no restrictions;

Codes 1-8 = See definitions following chart.



CARRIER CREDIT CARD ACCEPTANCE CHART FOR AIRLINE “ON-LINE” CARDS

CARRIER	CARDS ACCEPTED	RESTRICTIONS
Alaska Airlines	AS	50% of the total fare value must be on AS. For cardless accounts, travel agencies are required to obtain identification from unknown purchasers and contact the Alaska Airlines Commercial Card voice authorization center at the number shown below to confirm the purchaser is authorized to use the account.
Aloha Airline	AQ	All segments must be on AQ.
American Airlines	AA	Ticket must be validated on, and at least one segment be routed on AA.

INSTRUCTIONS FOR OBTAINING CREDIT CARD AUTHORIZATIONS FOR AIRLINE “ON-LINE” CARDS

As with other credit card transactions, all sales paid for with airline "On-Line" credit cards must be authorized. Likewise, the approval codes must be entered on all coupons of the ticket set. The following instructions with respect to obtaining authorizations are provided:

Alaska Airlines Commercial Card (AS) – Call Alaska Airlines at 206-392-7720.

Aloha Airlines Personal Credit Card (AQ) – Call Aloha Airlines credit department or nearest reservations office.

American Airlines Personal Credit Card (AA) – Sabre agents receive automated authorizations. If Sabre generates a referral response, call 800-733-2655 (6 am–11 pm central time, Monday – Saturday, and 7 am–6 pm central time, Sunday). Non-Sabre and non-automated agents call 800-733-2655.