



A·R·C

Form 683 – Verification of Traffic Documents

(For use with Change of Ownership applications)

Current Legal Name of Agency: _____

Agency Code No.: _____

City: _____ State: _____

Telephone No.: _____

DATE INVENTORY TAKEN: _____

SPECIAL INSTRUCTIONS: Only take inventory immediately prior to submitting ownership change application. Enter and complete each type of document separately. The low to high serial numbers must equal the number on hand (e.g. 8038:793:701-8038:794:100 means there should be 400 traffic documents on hand.)

Form No.	From Serial Number:	To Serial Number:	Total No.
2 Flight Tickets			
4 Flight Tickets			
MCOs			
Tour Orders			
PTA's			
Transitionals			
ATBs			
Other			
Stock Returned to ARC			

THE DATE OF THIS INVENTORY MUST NOT BE OLDER THAN 21 DAYS FROM THE DATE ARC RECEIVES YOUR APPLICATION.

The ARC-approved agent and the proposed owner hereby state that all unused traffic documents supplied by ARC to the agent, at the location identified above, are listed on this form. The submission of this form to ARC and its inclusion in the record of the application for change of ownership does not constitute an agreement or admission by ARC that the foregoing information is consistent with ARC's records. The ARC-approved agent acknowledges responsibility for all traffic documents assigned to it which are not identified on this form as being transferred to the proposed owner, and are not accounted for to the satisfaction of ARC. The proposed owner acknowledges responsibilities for all traffic documents transferred to it effective upon ARC's approval of the change of ownership application with which this form is submitted.

SIGNATURE OF CURRENT OWNER OR OFFICER

SIGNATURE OF PROPOSED OWNER OR OFFICER

Type name of above signatory

Type name of above signatory

Type title of above signatory

Date

Type title of above signatory

Date